



**EAST UMATILLA FIRE & RESCUE  
BOARD MEETING  
JULY 20, 2023, 7:00 PM  
Weston Fire Station  
103 W. Main Street  
Weston, OR 97886**

**Mission Statement**

East Umatilla Fire and Rescue is committed to preserving life, property, and the environment by providing and supporting the best possible emergency services to the communities in our district. Volunteer fire fighters are dedicated to safely minimizing suffering, loss of life, and loss of property incurred by fire, accidents, disasters, and medical emergencies. Fire fighters do this through fire training, suppression, preparation, education, and prevention.

**In Attendance**

<u>X</u> <i>Matt Hoehna, President</i>	<u>X</u> <i>Greg Phillips, Director</i>
<u>X</u> <i>Terry Case, Vice President</i>	<u>X</u> <i>Chris Williams, Director</i>
<u>X</u> <i>Carol Kirk, Secretary/Treasurer</i>	<u>X</u> <i>Dave Baty, Fire Chief</i>

**MINUTES**

- 1) **MEETING TO ORDER**  
Board President, Matt Hoehna called the meeting to order at 7:35 p.m.
- 2) **ROLL CALL**  
The following guests were in attendance: Chrys Wernlund, Sheila Jaspersen, Christine Erb, Jason Hall, Michael Kobasa, and Whitney Majors.
- 3) **APPROVE/ADD TO THE AGENDA**  
Amend the Agenda, election of officers is on the agenda twice.  
**MOTION:** Greg Phillips moved to approve Agenda  
**SECOND:** Chris Williams  
**VOTE:** Unanimously Approved 5-0
- 4) **PUBLIC COMMENT**  
There was no public comment.
- 5) **OATH OF OFFICE**  
Chris Williams, Carol Kirk.
- 6) **ELECTION OF OFFICERS**  
Chris Williams moves to retain the same officers. Matt Hoehna for President, Terry Case for Vice President, And Carol Kirk for Secretary Treasurer.  
**MOTION:** Chris Williams moved to keep current Officers  
**SECOND:** Terry Case  
**VOTE:** Unanimously Approved 5-0
- 7) **DISTRICT EMAIL FOR BOARD MEMBERS**  
Matt Hoehna would propose to be to have District emails for both Districts.  
**MOTION:** Terry Case motion to provide District email addresses for all board members.  
**SECOND:** Greg Phillips  
**VOTE:** Unanimously Approved 5-0
- 8) **FINANCIAL INFORMATION AND PAYMENT OF BILLS**



## EAST UMATILLA FIRE & RESCUE

Terry Case had sent an email of questions for Whitney Majors, that had to do with the Grants. Whitney Majors emailed back the answers.

Hope you are having a great day. So, I spoke with Dave this morning trying to figure out the answers to your questions. They are:

1: You are very correct; the amounts did not show up in the yearly report. So, I ran a new one and it came up, trial and error, I'm thinking that I ran the report too early in the month for them to show up. But I will for sure figure it out and keep you posted on my findings. Here is the new report I ran. Please see attached.

2: As for payroll taxes: I was speaking with JoAnn, and she believes it is because we hired more people than we had budgeted for and worked employees more hours. There really is no other explanation. Besides that, the Payroll Taxes have all been put in to EUFR not split between Medic and EUFR.

3: The medical Director was not paid this year; we did not receive an invoice for him, so therefore was not paid.

**MOTION: Greg Phillips moved to accept the updated financials and pay the bills**

**SECOND: Carol Kirk**

**VOTE: Unanimously Approved 5-0**

### 9) MINUTES FROM LAST MEETING

Matt Hoehna reviewed the minutes from the last meeting.

**MOTION: Terry Case moved to accept the minutes as presented**

**SECOND: Greg Phillips**

**VOTE: Unanimously Approved 5-0**

### 10) ORGANIZATIONAL REVIEW

SDAO was present, in person and on a telephone call, Roy and Bill were present to answer questions that the board members have. Informed the board that we need better documentation in our district. Greg Phillips reiterated that this is something that asked for, to better our District. Roy presented that we could work on these items by pinpointing what needs to be done first and foremost. The biggest question from Chris Williams was about PERS. So, Bill went and looked at the PERS website, for an exemption and he couldn't find one. Bill informed us that we must have documentation on whether we are allowed to not have PERS the retirement. The correspondence was not cut and dry. Matt Hoehna said it looked more like an opinion, rather than a good response. Chrys Wernlund asked that if the Medic Board has no employees, do we need documentation? Bill informed us that unless the employees are firefighters and or police officers, then we do not need documentation. The only other financial side of the audit is the rolling stock of apparatus. Informed us of replacement costs. As for Safety Concerns, we need to get the fit testing done, and document, get them into correct training folders.

### OLD BUSINESS

### 11) SALE OF THE HELIX BUILDING

The Deal is done, and money has changed hands. Ameri title needed permission that Matt Hoehna was okay to sign. Need updated board policies. Matt Hoehna asked Chief Dave Baty to draft a resolution, East Umatilla Fire and Rescue Board Resolution 24-002. This will be a resolution that all board members will sign. Matt Hoehne will drop off resolution next week and has also gotten the notary done. Jason Hall informed us that the building is empty and there are no district assets left, the dumpsters will be picked up.

**MOTION: Greg Phillips moved to have said resolution put into effect.**

**SECOND: Terry Case**

**VOTE: Unanimously Approved 5-0**

### 12) NEW STATION UPDATE

We are in the permit process, Chris Williams suggested that Matt Hoehna send a letter to the Governing Official. Chrys Wernlund got an email on July 7<sup>th</sup>, that the Plan Reviewer is the next one's to go in, but they are trying to clear up a few things that they are working on. There is one or two amazon buildings in the process right now. Our Fire District is next to go in the que. McCormack was trying to get in to do foundation first. The Plan Review is



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running around 6-8 weeks. Matt Hoehna will have a conversation with Scott to see how to proceed. Chief Dave Baty will be looking into the contract to see if there is an extension plan.

### NEW BUSINESS

- 13) **UTV STATUS:**  
Should be here in September.
- 14) **JOANN RESIGNATION LETTER**  
Still be in the books for any questions or concerns.
- 15) **DISSUCION OF BENEFITS FOR MEDIC V.S. FIRE BOARD**  
A discussion about the new incentives, and whether the Fire Board would like to adopt the incentives of the Medic Board. If the Medic District increased the benefits, the Fire District cannot employ people with different Benefit Packages.  
**MOTION: Greg Phillips motion to increase the Benefit Package for EAST UMATILLA FIRE AND RESCUE to match the Medic Benefit Board.**  
**SECOND: Greg Phillips**  
**VOTE: Unanimously Approved 5-0**
- 16) **ADOPT THE INCENTIVE PROGRAM THAT WAS LAID OUT AT THE LAST MEETING**  
**MOTION: Terry Case motion to adopt the incentive program for EAST UMATILLA FIRE AND RESCUE to match the Medic Benefit Board.**  
**SECOND: Greg Phillips**  
**VOTE: Unanimously Approved 5-0**

Questions regarding the Chief's Report – There were no questions.

### MONTHLY EQUIPMENT STATUS

Hose and Ladder Testing went well. One failed, 50 ft hose.

### MONTHLY SAFETY STATUS

Safety meeting on powerlines and mental health. Discussion on various resources and dealing with Trauma that comes with being a first responder.

### BUDGET STATUS

Financially solid until taxes come in.

**CHIEF REPORT: No Questions on Chief Report**

### GOOD OF THE ORDER

### ADJOURNMENT

**MOTION: Matt Hoehna moved to adjourn the meeting.**

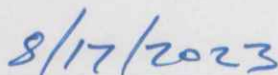
**SECOND: Chris Williams**

**VOTE: Unanimously Approved**

The meeting was adjourned at 8:49 p.m.

The next meeting will be August 20, 2023, 7:00 p.m. at the Fire Station in Weston.

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD SECRETARY

\_\_\_\_\_  
DATE