



# EAST UMATILLA FIRE & RESCUE

**BOARD MEETING**  
**April 18, 2024, 7:00 PM**  
**Weston Fire Station**  
**103 W. Main Street**  
**Weston, OR 97886**

## Mission Statement

East Umatilla Fire and Rescue is committed to preserving life, property, and the environment by providing and supporting the best possible emergency services to the communities in our district. Volunteer fire fighters are dedicated to safely minimizing suffering, loss of life, and loss of property incurred by fire, accidents, disasters, and medical emergencies. Fire fighters do this through fire training, suppression, preparation, education, and prevention.

## In Attendance

<u>  X  </u> <i>Matt Hoehna, President</i>	<u>  X  </u> <i>Greg Phillips, Director</i>
<u>  X  </u> <i>Terry Case, Vice President</i>	<u>  X  </u> <i>Chris Williams, Director</i>
<u>      </u> <i>Vacant, Secretary/Treasurer</i>	<u>  X  </u> <i>Dave Baty, Fire Chief</i>

## MINUTES

- 1) **MEETING TO ORDER**  
Board President, Matt Hoehna called the meeting to order at 7:28 p.m.
- 2) **ROLL CALL**  
The following guests were in attendance: Chrys Wernlund, Christine Erb, Michael Kobasa, David McCuistion, Jason Hall, Michael Kobasa, Jeremy Lasater and Whitney Majors.
- 3) **APPROVE/EDIT/ADD TO THE AGENDA**  
**MOTION:** Terry Case moved to approve the amended agenda.  
**SECOND:** Greg Phillips  
**VOTE:** Unanimously Approved 4-0
- 4) **PUBLIC COMMENT**  
There was no public comment.
- 5) **FINANCIAL INFORMATION AND PAYMENT OF BILLS**  
The board was just wondering why there was more fuel being used for Medic 61 than Medic 62, Michael Kobasa informed them it is because we switch out Ambulances so one is not being used all the time.  
**MOTION:** Greg Phillips made the motion to pay the bills.  
**SECOND:** Chris Williams  
**VOTE:** Unanimously Approved 4-0
- 6) **MINUTES FROM LAST MEETING**  
**MOTION:** Terry Case moved to approve the Minutes last month.  
**SECOND:** Greg Phillips  
**VOTE:** Unanimously Approved 4-0



## EAST UMATILLA FIRE & RESCUE

### OLD BUSINESS

#### 7) IGA DISCUSSION

The IGA was emailed out to the board before the meeting. Chrys Wernlund and Matt Hoehna worked through the IGA at the work session. It will be effective July 1, 2024, and will be reviewed when needed.

**MOTION:** Chris Williams moved to approve the IGA.

**SECOND:** Terry Case

**VOTE:** Unanimously Approved 4-0

#### 8) FUELS REDUCTION PROGRESS

Max Magee and Jason Hall have started going up HWY 204 and making some assessments. The mailers were sent out last week. They have also started some before pictures. The chipper has been purchased. The program will officially start on May 1, 2024.

#### 9) E DAYS DISCUSSION

These are for days that salary employees can use days off to make up for hours worked outside of normal weekly hours. The Board would rather use flex time whenever possible. If need be, anything outside of normal duties, to be put under overtime. This topic will be tabled and discussed later.

#### 10) INVESTIGATION STATUS

Last month the board voted to move forward with an outside investigation. It is in the process and the investigator that was chosen was All Knight Stealth Services.

#### 11) NEW STATION STATUS

The Station is around 83%. They started the floor as of yesterday. The last Friday in July is the substantial completion date of the Station. Senator Hansell had an impromptu walk through the other day. Matt Hoehna would like to use the contingency if any is left over, for landscaping or furnishing the new station. This will be an ongoing discussion topic. The board would like Chief Dave Baty to look up surplus generator prices for the new station. Chief Dave Baty would like to investigate getting a reader board for out front.

**MOTION:** Terry Case moved to add the landscaping back into the New Station.

**SECOND:** Greg Phillips

**VOTE:** Unanimously Approved 4-0

#### 12) UPDATE ON EASEMENT WITH HELIX SCHOOL

Superintendent in Helix has called the Fire Chief Dave Baty to inform him that the attorney is looking into who owns the easement, but he believes the City of Helix owns it.

### NEW BUSINESS

#### 13) MONTHLY EQUIPMENT STATUS

Everything is going well. Wildfire Season is coming up quickly.

#### 14) MONTHLY SAFETY STATUS

No one has been hurt. No near misses or incident reports turned in.



## EAST UMATILLA FIRE & RESCUE

### 15) BUDGET STATUS/ DISCUSSION

Dave printed off the budget and a line-by-line explanation for all the lines items. So far, the budget is in pretty good shape. April 29, 2024, is the budget committee meeting.

### 16) BUDGET OFFICER RESOLUTION

24-005 2024-2025 to propose that Chief Dave Baty become the Budget Officer.

MOTION: Greg Phillips Moved to entertain that motion and for the resolution to be signed.

SECOND: Chris Williams

VOTE: Unanimously Approved 4-0

### 17) BOARDMEMBERSHIP AND OFFICERS

After Carol Kirk resigned, each board currently has one spot to fill on the board. There has been little interest. Greg Phillips would like to step up and take care of things that Carol Kirk used to do for the Board until a new board member can be elected.

### CHIEF REPORT:

#### GOOD OF THE ORDER

#### ADJOURNMENT


MOTION: Greg Phillips moved to adjourn the meeting.

SECOND: Chris Williams

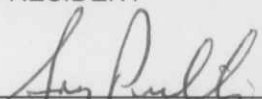
VOTE: Unanimously Approved 4-0

The meeting was adjourned at 8:23 p.m.

The next meeting will be May 16, 2024, 7:00 p.m. at the Fire Station in Weston.

  
\_\_\_\_\_  
PRESIDENT

5/16/2024  
\_\_\_\_\_  
DATE

  
\_\_\_\_\_  
BOARD SECRETARY

5-16-2024  
\_\_\_\_\_  
DATE