



EAST UMATILLA FIRE & RESCUE

BOARD MEETING

September 19, 2024, 7:00 PM

Weston Fire Station

422 W. Mill Street

Weston, OR 97886

Mission Statement

East Umatilla Fire and Rescue is committed to preserving life, property, and the environment by providing and supporting the best possible emergency services to the communities in our district. Volunteer fire fighters are dedicated to safely minimizing suffering, loss of life, and loss of property incurred by fire, accidents, disasters, and medical emergencies. Fire fighters do this through fire training, suppression, preparation, education, and prevention.

In Attendance

X	<i>Matt Hoehna, President</i>	_____	<i>Marc Calvert, Director</i>
X	<i>Terry Case, Vice President</i>	_____	<i>Chris Williams, Director</i>
X	<i>Greg Phillips, Secretary/Treasurer</i>	X	<i>Dave Baty, Fire Chief</i>

MINUTES

1) MEETING TO ORDER

Board President, Matt Hoehna called the meeting to order at 7:30 p.m.

2) ROLL CALL

The following guests were in attendance: Chrys Wernlund, Michael Kobasa, Suzie Reitz, Christine Erb, Sheila Jasperson, and Whitney Majors. Marc Calvert and Chris Williams were absent.

3) APPROVE/EDIT/ADD TO THE AGENDA

MOTION: Greg Phillips moved to approve the agenda.

SECOND: Terry Case

VOTE: Unanimously Approved 3-0

4) PUBLIC COMMENT

There was no public comment.

5) FINANCIAL INFORMATION AND PAYMENT OF BILLS

Terry Case was wondering why the power bill was so high, but due to adding the New Station made the power jump up a bit.

MOTION: Greg Phillips made the motion to pay the bills.

SECOND: Terry Case

VOTE: Unanimously Approved 3-0

6) MINUTES FROM LAST MEETING

MOTION: Terry Case moved to approve the Minutes last month.

SECOND: Greg Phillips

VOTE: Unanimously Approved 3-0



EAST UMATILLA FIRE & RESCUE

OLD BUSINESS

- 7) **FUELS REDUCTION PROGRAM REPORT**
There has been no change but should start up again hopefully next month. Report Attached.
- 8) **POLICY 1100- FACILITY SECURITY**
This item has been tabled until next month, due to issues with the doors and locks for the new building. Discussion about possible visitor log and/or visitor badges. Matt Hoehna would like to add the word "may" display the three separate flags. He would also like to add a maintenance policy about who will be dealing with the landscaping.
- 9) **REHAB POLICY**
Chief Dave Baty will email out this policy to be looked at over the next month.
- 10) **NEW STATION STATUS**
Chief Dave Baty has informed everyone that we have two more pay Apps to McCormack left and on October 8th will be the official open house and Ribbon cutting for the New Station. We are hoping to put in more lights above the bay doors and we would like to put in drop downs in the Bay for Air and electrical, but we were advised to wait a year until the warranty is up. The flagpole we are putting in ourselves to save some costs. The money for that was donated to us from a community member. We have bought combination locks for the staff doors, that will be installed.
- 11) Whitney Majors got an email from FEMA the other day, there will be some policy and procedures that will need to be approved and put into place. FEMA had been emailing the grant writer who has not been in the office since last February 2023. The three policies and procedures are Asset Management, the grant procurement policy and a record retention policy. We have up to 45 days after the zoom meeting next week, to have the policy's in to place.

NEW BUSINESS

- 12) **MONTHLY EQUIPMENT STATUS**
The Major issues that we are having at this moment is the Lafrance Engine over in Helix is out of service because of the transmission. We have started some investigating today to see what part we need. The other issue is the cam shaft on the 6-by have been proven very hard to find. So, we have an old military truck being shipped up where we will just switch the motor or switch the pump.
- 13) **MONTHLY SAFETY STATUS**
- 14) **REPORT ON RESPONSE DATA**
Back in 2020 our response time was a little over 10 minutes and we have been about to knock off about a minute per year for emergency response time.
- 15) **NEW APPARATUS DATA**
Fire Chief Dave Baty handed out a few pages explaining the new apparatus costs. A New Ambulance is going to cost anywhere from 180,000.00 to 220,000.00 dollars. Fire Chief



EAST UMATILLA FIRE & RESCUE

Dave Baty would like the board to start thinking about getting into line for the purchase of a new Apparatus.

CHIEF REPORT:

Chrys Wernlund asked about the structure fire in Adams about a safety issue, an employee reported to her that the roof had collapsed and fell on another employee's head. Michael Kobasa informed the board that, no such thing has happened.

GOOD OF THE ORDER

Once Michael Kobasa hears back from the state then he will send out everything for the Ethics Training. Matt Hoehna is very happy to be in the new station.

ADJOURNMENT

MOTION: Terry Case moved to adjourn the meeting.

SECOND: Terry Case

VOTE: Unanimously Approved 2-0

The meeting was adjourned at 8:15 p.m.

The next meeting will be October 17, 2024, 7:00 p.m. at the Fire Station in Weston.



PRESIDENT

10/17/2024

DATE

BOARD SECRETARY

DATE



Medic 400

431 E. Main Street / PO Box 640

O: (541) 566-3813

Athena, OR 97813

F: (877) 469-6944

**BOARD MEETING WORK SESSION
October 3, 2024, 6:00 PM
Athena Public Library**

Mission Statement	
It is the mission of the East Umatilla County Ambulance Area Health District (EUCAAHD) to provide the highest quality Advanced Life Support care in a timely manner while maintaining public trust through sound financial practices and accountability to those citizens we serve.	
<i>In Attendance</i>	
X	Chrys Wernlund, President (Phone) X Ray Denny, Director (By Phone)
X	Chris Williams, <i>Vice President</i> X Sheila Jasperson, <i>Director (By Phone)</i>
X	Christine Erb, <i>Secretary/Treasurer</i> _____ Michael Kobasa, <i>Health Administrator</i>
Mission Statement	
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X	Matt Hoehna, <i>President</i> X Marc Calvert, <i>Director</i>
X	Terry Case, <i>Vice President</i> X Chris Williams, <i>Director</i>
X	Greg Phillips, <i>Secretary/Treasurer</i> _____ Dave Baty, <i>Fire Chief</i>

MINUTES

- > **MEETING TO ORDER**
- > Medic Board President, Chrys Wernlund called the meeting to order at 6:00 p.m. Both Board President's resided over the meeting.
- > **ROLL CALL**
- No guests were in attendance.
- > **APPROVE/EDIT/ADD TO THE AGENDA**
- As a board we discussed moving the items listed around to run more smoothly.
- > **PUBLIC COMMENT**
- None.

NEW BUSINESS



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- **DISCUSSION was had on the IGA Verbiage.** Discussion about the wording. We ask Chief Baty get a current copy out to the board members to start reviewing. We will discuss this more in January after the holidays.
- **DISCUSSION was had on the Fire vs. Medic ASA Lines.** Matt explained the difference in the lines and why it was important to closely match. Discussion was had on the No Mans Land area and how other districts who run Fire & EMS are doing it. Chrys W will get copies of the Maps for the Board to review. When we are ready, we will have that conversation with Doug Olsen to move forward.
- **DISCUSSION was had on where equipment is being placed now that we have new building.** Discussion on Juniper Station, Tollgate Station, and Ambulance Bay.
- **DISCUSSION was had on the rates we are charging the public.** Discussion on what it has been since the early 70's in Helix / 90's in Weston and if we want to request an increase. Discussion was very against it and the boards wanted to make sure the public knew there would NOT be an increase at this time and there was no changes due to the new building.
- **DISCUSSION was had on both of the boards books.** Both boards discussed the fact that the books are not being done correctly. We have asked for 3 months for certain things to be done, which board members do not feel are being done. Discussion was had after past/present bookkeeper looked over the bills and made recommendations to correct the major problem. Board members have looked over the present books and agree we will outsource the books at this time to clear up the mistakes and take over payroll. Greg P and Matt H will have a sit down with Chief and go over boards discussion and we will make any final decisions at the board meeting.
- **DISCUSSION was had on the Organizational Chart.** We would like to address this and make up a plan with Chief on revamping this. Discussion was had on employee concerns and administration concerns regarding the organizational chart. Matt H & Chrys W will address with Chief on our next Bosses Meeting to start the reorganization.
- **DISCUSSION was had on the merging of the districts.** After discussion we feel there is some things that still need to be addressed, however all members were in agreement we can move forward with starting the process

➤ **ADJOURNMENT**

The meeting was adjourned at 8:00 p.m. No Motions were made as they will be addressed in the Meeting on October 17, 2024.

Chrys W
 PRESIDENT 10-17-24 10/17/2024
 DATE

Christen Eb
 BOARD SECRETARY 10-17-24
 DATE